



Regular Board Meeting

Members Present: David Caccamise, Amy Drozdziel, Bruce Ellis, Michael LoManto, Stacey Mierzwa, Carol Woodward Excused: Sylvester Cleary

Administration: Renee Garrett, Daniel Grande, Lindsay Marcinelli, Meaghan Matuszak

District Clerk: June Prince

Other: Corey Bell, Sharon Cervantes, Karen Giardina, Kaleigh Olson, Mary Ann Parisi-Wills

1. Call to Order

President Carol Woodward opened the meeting in the high school library at 5:00 pm.

2. Pledge to the Flag

3. Presentations

Renee. Garrett introduced Corey Bell - Building Maintenance Mechanic
Karen Giardina acknowledged Crystal Irwin (absent) – Food Service Helper

New Employees Introduced

4. Approval of Agenda

Michael LoManto made the motion, seconded by Amy Drozdziel, to approve the agenda.

Agenda Approved

All voted yes.

5. Public Comment (Please limit comments to five minutes per person)

None

6. Supervisory Reports

Supervisory Reports

Lindsay Marcinelli reported on the Elementary Bald for Bucks Event.

Daniel Grande reported that NYSSBA was here to create a video on our use of robot technology.

Sharon Cervantes gave her Claims Auditor report stating there were no issues.

Karen Giardina gave a power point presentation that highlighted changes, salad bar and celebration boxes, that have taken place in the cafeteria this year.

Written reports were received from Athletics, Technology and Transportation Departments.



7. Board Reports

A. President

Carol Woodward announced the following dates:

BOCES Annual Meeting - April 4, 2017.

BOCES Component Vote Date - April 18, 2017 at 5:00 pm in the HS Library.

Mrs. Woodward stated that it is time for Senior Exit Interviews and that she would be contacting board members to see who wanted to be on the committee and what dates are available.

It was decided that the Board would meet on February 11, 2017 from 9 am – noon in the high school library for a mid-year workshop.

B. Committees

The first Budget Committee Meeting will be January 26, 2017 at 5:00 pm in the high school library.

Stacey Mierzwa reported that the Staff Recognition Committee is still working on pictures from the alumni archives.

Michael LoManto reported that the Audit Committee has recommended that the Deputy Claims Auditor position be filled and voted on tonight. The Audit Committee and Mrs. Cervantes have also developed a new format for the Claims Auditor reports.

David Caccamise reported that the Cafeteria Committee met yesterday and that they are enlisting an advisor to help evaluate the program.

David Caccamise reported that the Negotiation Committee has come to an agreement with the SEIU on their contract.

Amy Drozdziel reported that the deadline for the administrative staff reviewing the policies may be extended.

The CCSBA presentation will be next month due to a scheduling conflict.

C. Superintendent

Renee Garrett joined in the Music Department's holiday visit to the Chautauqua Nursing and Rehabilitation Center, Resource Center Workshop, and Resource Center Day Habilitation.



Mrs. Garrett stated the Health Insurance rates are going up significantly and that more information will be available at the Budget Workshop.

8. Discussion Items

None

9. Old Business

None

10. New Business Consent Agenda

Stacey Mierzwa made the motion, seconded by Michael LoManto, upon recommendation of the Superintendent to approve agenda items 10A-D:

A. Meeting Minutes

Approve the Board of Education Regular Meeting Minutes of December 1, 2016.

December Minutes Approved

B. Financial Items

1) Approve Treasurer's Report – October 2016 for all funds

Treasurer's Reports Oct 2016 Approved
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2) Approve Warrant Summary Report and Claims Auditor Report – December, 2016

Warrant Summary & Claims Auditor Report Dec 2016 Approved
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3) Approve Extra-Curricular Report – August and September 2016

Extra-Curricular Report Aug & Sept 2016 Approved
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4) Approve the transfer of funds from the Retirement Contribution Reserve to the General Fund in the amount of \$92,525.38 effective January 13, 2017.

Transfer to General Fund Approved

5) Approve Purchases:

Purchases Approved

Cash Realty & Auctions	Furniture & Equipment	\$4,531.50
Power Washer Sales	Power Washer	\$3,860.00
C.T. Male Associates	Land Surveying	\$2,650.00
R & H Theatricals	Rental & Royalties Musical	\$2,204.14
Hillyard	Auto Scrubber	\$7,211.78

C. Personnel

1) Accept the resignation of Meaghan Matuszak as School Business Executive,

M. Matuszak Resignation Accepted
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effective February 7, 2017.

- 2) WHEREAS, by Resolution dated July 14, 2016, the Board of Education created the position of Deputy Claims Auditor, but the position was not filled, and

Deputy Claims
Auditor Appointed

WHEREAS, the Board of Education believes it appropriate to fill the position of Deputy Claims Auditor, and

WHEREAS, the Claims Auditor also recommends filling the Deputy Claims Auditor position and that funds from the Claims Auditor salary line be used to do so,

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, Carlie Polisoto is hereby appointed to the exempt position of Deputy Claims Auditor to serve on an as needed basis only when the Claims Auditor is unavailable, and be it further

RESOLVED the Deputy Claims Auditor shall be paid at an hourly rate of twenty-six dollars and eighty-eight cents (\$26.88), commencing on January 13, 2017 and ending on June 30, 2017 for hours actually worked as Deputy Claims Auditor and only when the Claims Auditor is unavailable to perform the functions, and be it further

RESOLVED funds necessary to pay the Deputy Claims Auditor shall be transferred from the salary line of the Claims Auditor.

- 3) Approve Lisa Szumigala as a Girls' JV Basketball coach for the 2016-17 year effective November 7, 2016 through such time as a coach who possesses all requirements has been determined. A pro-rated salary will be determined by the FTA contract.

Coaches 2016-17
Approved

- 4) Appoint Simone Klubek as a Girls' Modified Softball coach for the 2016-17 year pending successful completion of all requirements.
- 5) Approve Brandi Pettit as a volunteer track coach, pending successful completion of all requirements for the 2016-17 year.

- 6) Concerning the dates of the motion passed on December 1, 2016 regarding the Superintendent's vacation days, to correct the typographical error to reflect the dates of July 17 – August 4, 2017.

Superintendent
Vacation Days
Corrected 2017-18

D. Other

- 1) Approve IEP Recommendations #6484, 6502, 6315, 7098, 1356, 4234, 1257, 6571, 6426, 9099.

IEP
Recommendations

- 2) Approve 2016-17 Reserve Plan.

2016-17 Reserve
Plan Approved



- 3) Approve the submitted contract between the Forestville Central School and the Service Employees International Union, AFL-CIO Local 200-C effective July 1, 2016 through June 30, 2020.
- 4) Approve Forestville combining with Silver Creek (Host School) 2016-17 Varsity, JV, and Modified Baseball for Section 6.
- 5) Approve Forestville combining with Silver Creek (Host School) 2016-17 Varsity and Modified Boys and Girls Track and Field for Section 6.
- 6) Approve Forestville combining with Silver Creek (Host School) 2017-18 Varsity and Modified Cross Country for Section 6.
- 7) Approve Forestville combining with Silver Creek (Host School) 2017-18 Varsity and Modified Boys Soccer for Section 6.
- 8) Approve Forestville combining with Silver Creek (Host School) 2017-18 Varsity and Modified Girls Soccer for Section 6.
- 9) Establish a Special Board of Education Meeting on April 18, 2017 at 5:00 pm in the high school library to vote on the E2CCB BOCES budget and election.
- 10) Appoint Amber Proper to the County Representative CSE list established at the July 14, 2016 Organizational Meeting.
- 11) Accept the following donation:

Jackie Kerstetter 12' Christmas tree
- 12) Surplus the following items:

1 Voit basketball, 2 Wilson Jet basketballs, 1 Wilson evolution,
2 Spaulding TF 1000

SEIU Contract
Approved 7/1/16-
6/30/20

Approve Combining
Varsity, JV and
Modified Baseball for
Section 6 with Silver
Creek

Approve Combining
Varsity, and Modified
Boys and Girls Track
for Section 6 with
Silver Creek

Approve Combining
Varsity, and Modified
Boys Soccer for
Section 6 with Silver
Creek

Approve Combining
Varsity, and Modified
Boys Soccer for
Section 6 with Silver
Creek

Approve Combining
Varsity and Modified
Girls Soccer for
Section 6 with Silver
Creek

Special BOE
Meeting Set For
4/18/2017

CSE List County
Representative
Appointed

Donation Accepted

Surplus Items
Approved

All voted yes.

Mrs. Woodward announced that the Board would reconvene after Executive Session with possible personnel action.



11. Proposed Executive Session

David Caccamise made the motion, seconded by Amy Drozdziel, to enter into Executive Session to discuss the medical, financial, credit or employment history of particular persons or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons at 5:28 pm.

All voted yes.

12. Return to Regular Session

David Caccamise made the motion, seconded by Michael LoManto, to return to regular session at 6:45 pm.

All voted yes.

13. Additional Personnel Resolution

David Caccamise made the motion, seconded by Michael LoManto, upon recommendation of the Superintendent, to approve the following motion, which was read aloud by Carol Woodward:

K. Kofod School Business Administrator and Transition Approved Effective 1/13/17- 2/6/17

- 1) WHEREAS, the School Business Executive for the Forestville Central School District has resigned from her position effective February 7, 2017; and

WHEREAS, Karl Kofod has been identified as the successful candidate for appointment to the position of School Business Administrator for the Forestville Central School District, where he will assume the responsibilities currently designated to the School Business Executive; and

WHEREAS, Mr. Kofod is not available to occupy the position until a date to be determined; and

WHEREAS, it is to the benefit of the Forestville Central School District for Mr. Kofod to be present in the District, become acquainted with its finances and systems, and assist in the transition from one business official to the next at the earliest possible date.

NOW THEREFORE, BE IT RESOLVED that, upon the recommendation of the Superintendent, Karl Kofod, who possesses a School District Business Leader certificate, is hereby appointed to a 1.0 FTE probationary position as a School Business Administrator in the Business Administration tenure area effective a date to be determined. Salary and benefits shall be as negotiated with the Superintendent. The probationary period will be determined pending successful contract negotiations.

BE IT FURTHER RESOLVED that, for the period beginning January 13, 2017 and ending February 6, 2017, Karl Kofod is hereby authorized to be present in the Forestville Central School District in order to become acquainted with its finances and



systems and to assist the District in ensuring an orderly transition from one business official to the next. Mr. Kofod shall be compensated for such work at a daily rate of \$345.00 up to two (2) days per week. The times and dates of such work shall be approved in advance by the Superintendent.

All voted yes.

14. Adjournment

Michael LoManto made the motion, seconded by Amy Drozdziel to adjourn the meeting at 7:52 pm.

All voted yes.

15. Correspondence/Information

BOCES Annual Meeting Date and Component District Vote Dates

June Prince
District Clerk